



Are you looking for a work study position?

Are you looking for a meaningful work experience where you can help your community?

Join our grass-roots initiative to make Otero County a vital community that serves the needs of 100% of its citizens.

We are looking for a work study who is financial aid eligible to be located at NMSU-A and will be ready to tackle the following:

- Become familiar with Anna Age 8 book, website & institute
- Communicate with Core Group and Sector Leads (meeting invites, sharing webinars and training opportunities, initiative updates)
- Create, maintain and update action team directories of local services
- Take notes at meetings as requested
- Maintain meeting notes and documentation on Google Drive
- Create and maintain group calendar of 100% meetings & activities, send out reminders
- Support survey participation, collection & submission
- Create and maintain social media sites, sharing 100% Otero activities
- Assist action teams in research as requested
- Coordinate with supervisor to support 100% Otero initiative as needed

Apply today at Handshake through your MyNMSU portal under Aggie Career Manager.

Contact Michelle Perry at mperry@nmsu.edu for more information about this position.