

**COUNTY OF OTERO, NEW MEXICO
COUNTY COMMISSION REGULAR MEETING AGENDA
COMMISSION CHAMBERS – Rm#253
TUESDAY, FEBRUARY 21, 2006 - 6:00 p.m.**

**Commission Chairman: Doug Moore, Commission District 1
Commission Vice-Chairperson: Clarissa McGinn, Commission District 2
Commission Member: Michael Nivison, Commission District 3**

INVOCATION

PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the zia symbol of perfect friendship among united cultures.”

PROCLAMATION:

Proclaiming February 19 thru February 26, 2006 as National FFA Week in Otero County, for the Alamogordo, Tularosa, Cloudcroft, and Mescalero FFA Chapters.

NEW BUSINESS:

CONSENT AGENDA

All items marked “consent agenda” will be approved by a single motion unless removed at the request of a Commissioner, County staff, or a member of the public. Items removed from the Consent Agenda will be heard in the order of the numbered sequence

A. Approval of Minutes:

- (1) January 20, Special Meeting
- January 25, Work Session
- January 31, Regular Meeting

B. Approval of Bills Lists:

- (2) #32, #33, #34

C. Health Care Services:

- (3) Monthly Report for February 2006

D. Personnel:

- (4) “New Hire” Christopher Coley (Detention) (Detention Officer) To fill a Part Time position at the rate of \$10.00 per hour. This is an approved, budgeted position.

“New Hire” Dexter Spotswood (Detention) (Detention Officer) To fill a Part Time position at the rate of \$10.00 per hour. This is an approved, budgeted position.

“**New Hire**” Matthew Roybal (Detention) (Detention Officer) to fill a Part Time position at the rate of \$10.00 per hour. This is an approved, budgeted position.

“**New Hire**” Maria Ashe (Administration) (Payroll Technician) to fill a vacancy created when Sue Torian was promoted to Personnel Coordinator Effective 11-06-05. This is an approved, budgeted position. Requested salary is \$23,374.66.

“**New Hire**” Todd Thurmond (Sheriff’s Dept.) (Deputy III) this is a newly approved Deputy Sheriff’s position for Chaparral. This is an approved, budgeted position. Requested salary is \$28,706.39

“**New Hire**” Margot Sykes (DWI Program) (DWI Prosecution Assistant) this is a Part-time position at a rate of \$8.00 per hour and 19 hours a week. This position is to assist the DA’s DWI prosecution unit. This is a DWI Grant funded position, and was approved in the 2005- 2006 budget.

“**Status Change**” Mike Nakoa (Detention) (Detention Sgt.) Sgt. Nakoa has requested a voluntarily step-down from the position of Detention Sgt. to Detention Officer, this is a decrease in salary from \$30,018.00 to \$25,436.00

“**Merit**” Mark Evans (Sheriff’s Dept.) (Tactical Intelligence Supervisor) the HIDTA Board, has recommended a salary increase from \$40,997.00 to \$45,988.80 per year effective 1/29/06. This recommendation is fully funded by the HIDTA Grant.

E. Purchasing:

- (5) Request approval for the following annual contracts:
 Reviewed by: Bert Hanneman/Ginger Herndon
 TS-03-007 (Assessor) ESRI- Annual Maintenance on ARC IMS software \$2,000.00.
 TS-04-009 (Assessor) ESRI- Annual Maintenance on ARC GIS System software \$7,100.00.
 TS-95-011 (Data Processing) Strategy 7 Corp- Data Proc. /Unidata Maintenance \$4,608.00.
 TS-03-010 (Data Processing) Strategy 7 Corp- Life Cycle Publisher, Life Cycle Manager & Bar Cod Recognition \$3,000.00.
 TS-05-008 (Data Processing) Strategy 7 Corp-IBM Maintenance for SWMA for AIX \$403.26.
- (6) Request approval for sealed bid # 06-018 to purchase a tire baler in the amount of \$43,275.00, for the Otero County Convenience Center. Reviewed by: Ginger Herndon
- (7) Request approval for sealed bid #06-017 to purchase a used transport truck for the Otero County Road Shop. Reviewed by: Ginger Herndon
- (8) Request approval for the sale of a 1991 GMC Dump truck to the Village of Cloudcroft. The amount of sale is \$5,750.00. Reviewed by: Ginger Herndon

RESOLUTIONS, CONTRACTS & AGREEMENTS

- (9) Request approval of **Resolution No. 02-21-06/94-51** budget adjustment for Health Reserve/Joint Ambulance Agreement. Reviewed by: Donna Brandon
- (10) Request approval of **Resolution No. 02-21-06/94/52** budget adjustment for General Fund/Law Enforcement. Reviewed by: Donna Brandon
- (11) Request approval of 2005 Legislative Appropriations Construction Project Agreements, in the amount of **\$1,662,811.00** for grants 05-L-G-1532 thru 05-L-G-1538 and 05-L-G-337 thru 05-L-G-343 for capital improvement projects. Reviewed by: Donna Brandon
- (12) Request approval of Amendment I and **Resolution No. 02-21-06/94-55** for the Work/Financial Plan between Otero County and United States Dept. of Agriculture Animal and Plant Health inspection Service Wildlife Services (APHIS-WS). Reviewed by: Dan Bryant/Donna Brandon
- (13) Request approval of **Resolution No. 02-21-06/94-54**-Regarding Planning Commission compliance with the New Mexico Open Meetings Act. Reviewed by: Dale Palkki
- (14) Request approval of the Grant Agreement by and between the Department of Finance and Administration, State of New Mexico acting through the Local Government Division, and the County of Otero for the Enhanced 9-1-1 Grant Program. Reviewed by: Martin Moore
- (15a.) Request approval of the Part-time Employment agreement renewal for Courthouse Security Officer Walt Boyle.
- (15b.) Request approval of revised Job description for Courthouse Security.
- (15c.) Request approval of Training/Certification Program for Courthouse Security.

ELECTED OFFICIALS,
DEPARTMENT HEADS, COMMITTEE REPORTS

- (16) Gus Marker-Request approval to extend **Fire Ban Resolution No. 01-10-06/94-46.**
- (17) Bill Lee Parker-2006-2007 Otero County Road Shop project list for School Bus Route, Cooperative, and County Arterial Projects.
- (18) Sue Torian/Robyn Silva-Reclassify a temporary part time position as a permanent, part time election clerk. Position will not exceed 19 hours per week; PERA exempt, and will be paid for with existing budgeted funds. The expected salary rate is \$8.00 per hour.

- (19) John Blansett- Consider approval of new position (Evidence Technician). The estimated cost of the position is \$25,000 plus benefits.
- (20) Donna Brandon/Martin Moore-Mid-year budget review.
- (21) Martin Moore-Reclassification of Bill Lee Parker from Road Shop Superintendent to Public Works Director, with additional duties and a subsequent salary increase from \$54,467.05 to \$57,190.41 (5%). The purpose of this request is to facilitate planning for the reorganization of departments, with an expectation to improve and streamline County services.

CITIZEN COMMUNICAITONS:

- (22) Otero County Cattleman's Association-Presentation regarding the National Animal Identification System.

COMMISSION DISCUSSIONS/CORRESPONDENCE:

- A. Doug Moore – (District 1)
- B. Clarissa McGinn – (District 2)
- C. Michael Nivison - (District 3)

UNSCHEDULED CITIZEN COMMUNICATIONS: *(Limited to 3 minutes)*

The issues raised during "Unscheduled Citizen Communications" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. Please contact the Administration Office at 437-7427 to schedule an item on the agenda.

EXECUTIVE SESSION:

- A. Collective Bargaining
- B. Pending/Threatened Litigation
- C. Personnel Issues
Revising the Courthouse Security/Transport Officer Employment and Job Description to exclude the provision of a current Certificate of Law Enforcement or current Peace Officer Certification. This position is part-time and unclassified with an at-will contract.

Organizational Restructuring.
- D. Land
- E. Roads
- F. Detention Center

ADJOURNMENT

For Information Only:

The next scheduled Otero County Commission meeting is Tuesday March, 14 2006 at 6:00 p.m.