

**COUNTY OF OTERO, NEW MEXICO  
COUNTY COMMISSION REGULAR MEETING AGENDA  
COMMISSION CHAMBERS – Rm#253  
THURSDAY, FEBRUARY 21, 2008 – 6:00 p.m.**

**Commission Chairman: Doug Moore, Commission District 1  
Commission Vice-Chairperson: Clarissa McGinn, Commission District 2  
Commission Member: Michael Nivison, Commission District 3**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.**

**SALUTE TO THE FLAG OF NEW MEXICO**

**"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."**

**NEW BUSINESS:**

**CONSENT AGENDA**

*All items marked "CA" will be approved by a single motion, these items on the "Consent Agenda" are considered routine and should not require further discussion. Items can be removed at the request of a Commissioner, County staff, or a member of the public, removed items will be heard in the order of the numbered sequence.*

- CA     A.     Approval of Bills Lists:**  
(1)     #32, #33, #34, #35, #36
  
- CA     B.     Approval of Minutes:**  
(2)     Special Meeting, January 14, 2008  
       Regular Meeting, January 24, 2008
  
- CA     C.     Health Care Services:**  
(3)     Consider approving or denying claims for the following providers:  
       > Gerald Champion Regional Medical Center  
           • 89 claims recommended for approval totaling \$132,434.09  
           • 5 claims recommended for denial totaling \$75,589.08  
       > Otero County Detention Center Prescription Drug/Lowes  
           • 12 claims recommended for approval totaling \$1,931.18  
       Submitted by: Gloria Sainz
  
- CA     D.     Purchasing**  
(4)     Request approval of Sealed Bid 08-007 Microfilming of the newspaper and signing of the contract for the Otero County Clerk's Office, to Lemm's Microfilm Service, Rio Rancho, NM, for the amount of (\$0.70 per page and \$8.00 per master negative). This will be a four (4) year contract with the option to renew yearly. Submitted by: Ginger Herndon

- CA (5)** Request approval to award Sealed Bid 08-012 to remove and install chain link fence at 409 Fairgrounds Road for the Sheriff's Office; to Jack Wayte Construction, Alamogordo, NM for the amount of \$17,671 plus all applicable taxes. Submitted by: Ginger Herndon
- E. Personnel**
- CA (6)** Request approval to change employee (Margot Sykes) from part-time to a full-time position (DWI Research and Tracking Clerk) under the Local DWI Grant/Distribution Program for FY 08 and sign the employment agreement. The present salary is \$8,569 per year and will increase to \$18,540 per year plus benefits. Submitted by: H.R. Prather
- F. Resolutions, Contracts & Agreements:**
- CA (7)** Request approval of **Resolution #02-21-08/96-41**, relating to Article 12 of the Otero County Subdivision Ordinance, establishing certain non-refundable administrative fees associated with forming a subdivision in Otero County. The fee structure presented here remains unchanged from those set forth in the prior subdivision ordinance. Submitted by: Ray Backstrom
- CA (8)** Request approval of Resolution **#02-21-08/96-44** to reflect the receipt of supplemental H.I.D.T.A. Grant awards totaling \$45,003. Submitted by: Donna Brandon
- CA (9)** Request approval of Resolution **#02-21-08/96-45** to reflect the receipt of legislative funding for undercover operations totaling \$12,900. Submitted by: Donna Brandon
- CA (10)** Request approval of Resolution **#02-21-08/96-46** to reflect the receipt of additional EMS funding in the amount of \$1,500 for 16 Springs EMS Department. Submitted by: Donna Brandon
- CA (11)** Request approval to enter into an agreement between Otero County on behalf of the Otero County Office of Emergency Services, for the benefit of the Timberon Volunteer Fire Department and Dell Telephone Cooperative, Inc. The purpose of this agreement is to place a repeater and antenna on the existing tower and in the Dell Telephone Central Office located in Timberon. Submitted by: Paul Quairoli
- CA (12)** Request approval of a Grant Agreement Amendment for Legislative Grants #07-L-G-8064 (\$50,000 for Sheriff's Prisoner Transport Vehicle(s) and #07-L-G-8065 (\$57,000 for Flickinger Center non-construction projects). This agreement amends the wording in Article V of the original agreement (approved 08/16/07) regarding the billing process. Submitted by: Donna Brandon
- CA (13)** Request approval of a Grant Agreement Amendment for Legislative Grants #07-L-G-3446/3447/3448//3449/3450/5362/5363/5367/5368/5369/5370/5371/5373. This agreement amends the wording in Article V of the original agreement (approved 05/08/07) regarding the billing process. Submitted by: Donna Brandon
- CA (14)** Request approval of agreement #2008-ISC-06 between Otero County and the Office of the State Engineer/Interstate Stream Commission to plan, design, renovate and construct flood plain detention, retention and diversion along the Rio Penasco. Senate Bill 827 from the 2007 Legislative Session provided funding in the amount of \$50,000. Submitted by: Donna Brandon

**CA (15)** Request approval of agreement #2008-ISC-05 between Otero County and the Office of the State Engineer/Interstate Stream Commission to create a flood control map and plan for Nogal Canyon in the amount of \$48,000.  
Submitted by: Donna Brandon

**CA (16)** Request approval of the 2008-2009 CAP, CO-OP and School Bus projects. These projects are 75% State and 25% County funded CO-OP's.  
Submitted by: Bill Lee Parker

**G. Elected Officials, Department Heads, Committee Reports:**

**CA (17)** **Ray Backstrom** – Request approval of a Quitclaim Deed transferring ownership of the property located at 16 Dewey Lane in Alamogordo from Otero County to Mr. Edwardo A. Summers, for an amount equal to the assessed value and placing the property back on the county tax roll.

**CA (18)** **Ray Backstrom** – Consider appointing Mr. Bill Mershon as the Otero County representative and Wally Anderson as the Otero County Sheriff's Association representative on the Labor Relations Board.

**CA (19)** **Donna Brandon/Ray Backstrom** – Request approval to schedule and publish a public hearing regarding a change to Section 9.2 of the Otero County Personnel Policy Ordinance #98-01 as amended by Ordinance #07-01.

**(20)** **Donna Brandon** – Mid Year Budget Review *(For informational purposes only)*

**(21)** **Ray Backstrom** – Consider appointment of Susan Phillips, Wanda Porter and Billy Baker to perform the duties of "Viewers" in the easement vacation for Dusty Lane Road.

**H. Public Hearing(s):  
6:30 p.m.**

**(22)** **Steve Dutil** - Hear public comments and consider approving the naming of a personal driveway owned by Jerry Mansur to Nonesuch Place, and the renaming of Porcupine Drive to Legion Drive, requested by the American Legion.

**CITIZEN COMMUNICATIONS**

**(23)** **Bill Mershon** – (Otero Soil & Water Conservation District) Discuss Curtis Canyon and Graveyard Canyon Dam assessments and remedies.

**(24)** **Hans Steinhoff** – Consider re-appointment of all the current Planning Commission members.

**(25)** **Arden Shug** – (Timberon Water & Sanitation District) Request for financial aid for the Timberon water system.

**COMMISSION DISCUSSIONS/CORRESPONDENCE:**

- A. Doug Moore - (District 1)**
- B. Clarissa McGinn - (District 2)**
- C. Michael Nivison - (District 3)**

**UNSCHEDULED CITIZEN COMMUNICATIONS:** *(Limited to 3 minutes)*  
**The issues raised during "Unscheduled Citizen Communications" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised.**

**EXECUTIVE SESSION:**

- A. Collective Bargaining
- B. Pending/Threatened Litigation
  - 1) Environment Department Grease Trap Issues at Otero County Prison
  - 2) Amicus Curiae
  - 3) Quarterly update on all pending Items
- C. Personnel
  - 1) Human Resources Director
  - 2) Review of County Manager Applications
- D. Land
  - 1) Hospital Lot
- E. Roads
- F. Detention Center
- G. Contracts
  - 1) Animal Shelter
  - 2) City of Alamogordo – PSAP MOU

**ADJOURNMENT**

For Information Only:  
The next regularly scheduled Otero County Commission meeting is Thursday, March 20, 2008 at 6:00 p.m.