

**COUNTY OF OTERO, NEW MEXICO  
 COUNTY COMMISSION REGULAR MEETING AGENDA  
 COMMISSION CHAMBERS – Rm#253  
 TUESDAY, MARCH 1<sup>ST</sup> 2005 - 6:00 p.m.**

**Commission Chairperson: Clarissa McGinn, Commission District 2  
 Commission Vice-Chairman: Doug Moore, Commission District 1  
 Commission Member: Michael Nivison, Commission District 3**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”**

**SALUTE TO THE FLAG OF NEW MEXICO**

**“I salute the flag of the state of New Mexico, the zia symbol of perfect friendship among united cultures.”**

**PRESENTATION:** Consider Approving a Proclamation for “National FFA Week” in Otero County for the Alamogordo FFA Chapter, starting February 19<sup>th</sup> through February 26<sup>th</sup> 2005. *Reviewed by: Ruth Hooser*

**NEW BUSINESS:**

**CONSENT AGENDA**

*All items marked “consent agenda” will be approved by a single motion unless removed at the request of a Commissioner, County staff, or a member of the public. Items removed from the Consent Agenda will be heard in the order of the numbered sequence.*

**A. Approval of Minutes:**

- (1) 02/02/05 – worksession
- 02/8/05 – regular meeting

**B. Bills Lists:**

- (2) #36, #37, #38, #39, #40

**C. Personnel:**

- (3) New Hire: Walter Boyle (p/t) Deputy Sheriff I – Sheriff Dept. (*replacing Ray Bailey*)
- “ “ “ Coleen Finley (p/t) Dispatcher – Sheriff Dept. (*will accommodate Diana Mirabal’s upcoming maternity leave*)

Promotion: Michael S. Mullikin – Computer Network Specialist - Data Processing (p/t to f/t)

**D. Purchasing:**

- (4) Consider Approval of Sealed Bid # 05-021 providing and installing four (4) hand key Hand Readers for the Otero County Detention Center. (**total amount - \$12,537.00**) plus any applicable taxes. *Reviewed by: Ginger Herndon*

- (5) Consider Approval of Sealed Bid # **05-022** for an automatic fill system on storage tanks for the Dog Canyon VFD. (total amount - \$17,500.00) plus all applicable taxes. *Reviewed by: Ginger H.*
- (6) Consider Approval of Sealed Bid # **05-023** to provide and install a chain link fence around the La Luz Community Center. (total amount - \$11,890.00) plus all applicable taxes. *Reviewed by: Ginger Herndon*
- (7) Consider Approving a Cooperative Purchase with Eddy County in the amount of (**\$263,752.00**) to American LaFrance in Albuquerque, NM for a 2005 Wildland Urban Interface Firefighting Apparatus for Sunspot VFD. *Reviewed by: Ginger Herndon*
- (8) Consider Approval of a Sole Source to Southwestern Wireless in Roswell, NM for a wireless communication system for the Otero County Detention Center, Sheriff's office and Administration office. (total amount - **\$23,287.17**) plus all applicable taxes. *Reviewed by: Ginger Herndon*
- (9) Consider Approval of the following contracts: #**TS-02-016**- Benchmark Business Solutions/Xerox re: Lease of Copier, for the Otero County Detention Facility. #**TS-03-007**-ESRI-re: Annual Maintenance on ARC IMS software for Assessor ofc. #**TS-03-010**- Strategy 7 Corporation- re: Maintenance for bar code recognition for Data Processing ofc. #**TS-04-009**-ESRI- re: Annual Maintenance on ARC GIS system software for Assessor ofc. #**TS-04-010**-Benchmark Business Solutions/Xerox- re: Lease of copier,WC35C for Otero County Detention Facility. #**TS-04-011**-Benchmark Business Solutions/Xerox re: Lease of copier,WC35C for the County Clerks ofc. #**PS-04-023**-PNA- re: Jail Medical Services for the Otero County Detention Facility. *Reviewed by: Ginger Herndon*

**E. Resolutions & Agreements:**

- (10) Consider Approving **Resolution No. 03-01-05/93-34** regarding a budget increase for Sunspot Volunteer Fire Department. (total amount -**\$195,000.00 - FEMA Grant**) *Reviewed by: Ruth Hooser/Gus Marker*
- (11) Consider Approving **Resolution No. 03-01-05/93-36** regarding authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority for a new 2005, 3500 gallon tanker apparatus for La Luz VFD. *Reviewed by: Ruth Hooser/Gus Marker*
- (12) Consider Approving **Resolution No. 03-01-05/93-37** regarding a budget increase for the Treasurers office to purchase a Network Receipt Printer in the amount of **\$1,499.00 plus \$500.00** for cables, etc.(total amount - **\$1,999.00**) *Reviewed by: Ruth Hooser/Grace Gonzalez*
- (13) Consider Approving a **Professional Services Agreement** between Otero County and NM State University Range Improvement Task Force. *Reviewed by: RuthHooser/Dan Bryant*
- (14) Consider Approving "**Exhibit A**" regarding an agreement between Otero County and the City of Alamogordo for ambulance service dispatch center and dispatch services showing the allocation of expenses among participating government for the new year. *Ruth Hooser/Dan Bryant*
- (15) Consider Approving **Amendment Number One** to the operation, management and maintenance agreement between Otero County, New Mexico and Management & Training Corporation. *Reviewed by: Ruth Hooser/Dan Bryant*

**ELECTED OFFICIALS/DEPARTMENT HEADS**

**REPORTS/DISCUSSIONS:**

- (16) Consider Approving one (1) appointment for the **Otero County Planning Commission**: Andrew "JR" Gomolak as the City of Alamogordo representative. *Reviewed by: Ruth Hooser*
- (17) Consider Approving New Mexico Department of Transportation Projects for the coming year 2005/2006 including the School Bus Route, Cooperative and County Arterial Projects. *Reviewed by: Ruth Hooser/Bill Lee Parker*

**CITIZEN COMMUNICATIONS:**

- (18) **Norval Bookout/Bill Trammel** – Discuss conserving the water aquifer at Tularosa and requesting Otero County to be involved by writing a letter to the State Engineer to immediately take action.  
*Reviewed by: Ruth Hooser*

**COMMISSION DISCUSSIONS/CORRESPONDENCE:**

- A. **Doug Moore** – (District 1)
- B. **Clarissa McGinn** – (District 2)
- C. **Michael Nivison** - (District 3)

**UNSCHEDULED CITIZEN COMMUNICATIONS:** *(Limited to 3 minutes)*

*The issues raised during "Unscheduled Citizen Communications" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. Please contact the Administration Office at 437-7427 to schedule an item on the agenda.*

**EXECUTIVE SESSION:**

- A. Collective Bargaining
- B. Pending/Threatened Litigation
- C. Personnel Issues
- D. Land
- E. Roads
- F. Detention Center

**ADJOURNMENT**

**For Information Only:**

The next scheduled Otero County Commission meeting is Tuesday, March 22nd, 2005 at 6:00 p.m.