

**COUNTY OF OTERO, NEW MEXICO
COUNTY COMMISSION REGULAR MEETING AGENDA
COMMISSION CHAMBERS – Rm#253
THURSDAY, MAY 15, 2008 – 6:00 p.m.**

Commission Chairman: Doug Moore, Commission District 1 Commission Vice-Chairperson: Clarissa McGinn, Commission District 2 Commission Member: Michael Nivison, Commission District 3

INVOCATION

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

SALUTE TO THE FLAG OF NEW MEXICO

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

NEW BUSINESS:

CONSENT AGENDA

All items marked "CA" will be approved by a single motion, these items on the "Consent Agenda" are considered routine and should not require further discussion. Items can be removed at the request of a Commissioner, County staff, or a member of the public, removed items will be heard in the order of the numbered sequence.

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| CA | A. | <u>Approval of Bills Lists:</u> | (1) #48, #49, #50, #51, #52, #53 |
| CA | B. | <u>Approval of Minutes:</u> | (2) Work Session, April 9, 2008
Special Executive Session, April 14, 2008
Special Executive Session, April 15, 2008
Regular Meeting, April 17, 2008
Budget Hearing, April 17, 2008
Special Meeting, April 28, 2008 |
| CA | C. | <u>Health Care Services:</u> | (3) Consider approving or denying claims for the following providers:
<ul style="list-style-type: none"> ➤ Gerald Champion Regional Medical Center <ul style="list-style-type: none"> • 75 claims recommended for approval totaling \$151,172.78 • 20 claims recommended for denial totaling \$41,485.47 Submitted by: Gloria Sainz |

D. Personnel:

- CA (4)** Request approval to hire a Maintenance Custodian for the Buildings & Grounds Department, three (3) weeks in advance to replace Pete Lucero, who has submitted his official retirement effective June 30, 2008.
Submitted by: Bill Lee Parker

E. Purchasing:

- CA (5)** Request approval of Contract TS# 07-003 with Integrity Steel Works for the Detention Center for repair and upkeep of the Detention Center doors. This is the second (2nd) year of a four (4) year contract in the amount of \$10,165 for FY 2008/2009. Submitted by: Ginger Herndon
- CA (6)** Request approval of Sealed Bid #07-024 for the containment Yard for the Detention Center, to Gentry Construction, Alamogordo in the amount of \$233,333 (plus all applicable taxes). Submitted by: Ginger Herndon
- CA (7)** Request approval of Sealed Bid #08-013 for the Self Contained Breathing Apparatus (SCBA's) Maintenance Contract. This is a four (4) year Indefinite Quantity Contract for all county departments. Submitted by: Ginger Herndon
- CA (8)** Request approval of Sealed Bid #08-014 for the Drug Screening Contract for Otero County to The Safety Institute, Alamogordo and BEH Drug Screening, this is a four (4) year Indefinite Quantity Contract. Submitted by: Ginger Herndon
- CA (9)** Request approval of RFP 08-015 Magistrate Court Compliance Court Program Contract for the DWI Department. This will be a four (4) year contract with the option to renew yearly. Submitted by: Ginger Herndon
- CA (10)** Request approval of RFP #08-016 Hazard Mitigation Plan for Otero County to Ecology & Environment for the amount of \$39,062 plus all applicable taxes. This is a grant funded project. Submitted by: Ginger Herndon
- CA (11)** Request approval of Sealed Bid #08-027 for the erection of the Armed Forces Museum to Jack Wayte Construction, Alamogordo in the amount of \$149,995 (plus all applicable taxes). Submitted by: Ginger Herndon
- CA (12)** Request approval of Sealed Bid #08-031 for the renovation of the lobby at the Flickinger Theater in the amount of \$58,950 (plus all applicable taxes) to Native American Services Corp. (Nasco), Smeltonville, ID. \$55,160 will be paid from the grant and the balance of \$3,790 will be paid by the Flickinger Center.
Submitted by: Ginger Herndon
- CA (13)** Request approval of Sealed Bid #08-032 for a 2008 Etnyre two (2) wheel drive Chip Spreader for the Otero County Road Shop in the amount of \$129,259 to Sierra Machinery, Inc., El Paso, TX. Submitted by: Ginger Herndon
- CA (14)** Request approval of the yearly renewal of the following contracts: IQC-05-014 Alamo Rosa Service Center, IQC-05-015 Master Tune & Lube, IQC-05-018 Pro Lube, IQC-05-016 Rick Rogers Auto & Equip., IQC-05-013 Gressman Motors, IQC-05-017 Neudorf Diesel. All contracts are for vehicle maintenance and repairs for Otero County vehicles. Submitted by: Ginger Herndon

- CA (15)** Request approval of the yearly renewal for the following: Electrician Services Contracts for Otero County to PS-06-018 Becco, Alamogordo, PS-06-020 Rentschler Electric, Alamogordo, PS-06-019 Kenn's Electric, Tularosa for miscellaneous amounts. This is the second (2nd) year of a four (4) year contract. Submitted by: Ginger Herndon
- CA (16)** Request approval of the yearly renewal for the following contracts: Engineer/Architect Service Contracts for Otero County to PS-08-001 ASA, Las Cruces, PS-08-002 Bohannon Houston, Las Cruces, PS-08-003 Engineers, Inc., Las Cruces. Submitted by: Ginger Herndon
- CA (17)** Request approval to renew the Legal Services Contract between Otero County and the firm of Daniel A. Bryant. This is the 2nd (second) of a 4 (four) year contract. Submitted by: Ginger Herndon
- F. Resolutions, Contracts & Agreements:**
- CA (18)** Request approval of **Resolution #05-15-08/96-58**, adopting the interim operating budget for fiscal year 2008/2009. Submitted by: Donna Brandon
- CA (19)** Request approval of **Resolution #05-15-08/96-59**, for fiscal-year-end budget adjustments for the General Fund. The requested budget adjustments will increase revenues by \$167,566 and increase expenditures by \$169,300. Submitted by: Donna Brandon
- CA (20)** Request approval of **Resolution #05-15-08/96-60**, making budget adjustments to reflect the award of New Mexico Fire Protection grants for the Jack Rabbit Flats (\$181,981) and Burro Flats (\$151,918) Volunteer Fire Departments. Submitted by: Donna Brandon
- CA (21)** Request approval of **Resolution #05-15-08/96-61**, making budget adjustments to reflect the award of three (3) New Mexico Department of Transportation and Traffic Safety grants to the Sheriff's Department totaling \$22,469. Submitted by: Donna Brandon
- CA (22)** Request approval of **Resolution #05-15-08/96-62**, for a fiscal-year-end budget increase totaling \$21,735 for the Indigent Fund. Submitted by: Donna Brandon
- CA (23)** Request approval of **Resolution #05-15-08/96-63**, for a fiscal-year-end budget adjustment for the Environmental Fund. The requested budget adjustment increases revenues by \$104,000 and expenditures by the same amount. Submitted by: Donna Brandon
- CA (24)** Request approval of **Resolution #05-15-08/96-64**, setting the County License Tax for County Liquor License for fiscal year 2008/2009. Submitted by: Ray Backstrom
- CA (25)** Request approval of **Resolution #05-15-08/96-65**, regarding the ADA Grievance Procedure for Otero County for public posting. Submitted by: Ray Backstrom
- CA (26)** Request approval of **Resolution #05-15-08/96-66** in support of HR4598, removing inmate limitations from Medicaid, Medicare, and SSI benefits for persons in custody pending disposition of charges. Submitted by: Ray Backstrom

- CA (27) Request approval of the final grant allocation agreement for the DWI Program received from the Department of Finance and Administration for FY2009. The grant allocation accurately reflects the amount of \$43,000 in the grant and \$252,978.15 for the distribution for a combined total of \$295,978.15. Submitted by H.R. Prather
- CA (28) Request approval of an addendum to the Emergency Ambulance Service agreement between Otero County and American Medical Response. This addendum was approved on March 12, 2008. After AMR signed the addendum they asked if we could add additional language. Submitted by: Ray Backstrom
- G. **Elected Officials, Department Heads, Committee Reports:**
- CA (29) **Dale Palkki** – Request approval to appoint one member and two alternates to the Otero County Board of Equalization, per the New Mexico tax code, NMSA 7-38-25, requiring the County to create a County Valuation Protest Board.
- CA (30) **Ray Backstrom** – Request approval of the appointment of Jerry Johnson as both the Policy and Technical Committee member to represent Otero County on the Southeast Regional Planning Organization (SERPO). This appointment is done on an annual basis.
- CA (31) **Ray Backstrom** - Request approval of the Tariff Increase Application for Otero County/Alamogordo granted to American Medical Response. Otero County has not had any increase in fees in five years.
- (32) **Ray Backstrom** – Request approval to advertise and schedule a public hearing for the regular meeting on June 19, 2008 to review and consider a resolution and ordinance relating to a County Regional Spaceport Gross Receipts Tax.
- (33) **Bill Lee Parker** – Update on the Grip 2 Project (Fresnal Canyon Road).
- H. **Public Hearing(s):**
6:30 p.m.
- (34) **Ray Backstrom/Donna Brandon** – Consider amending Section 9.2, dealing with annual leave accrual, of the Otero County Personnel Policy Ordinance #98-01 as amended by Ordinance #07-01.

COMMISSION DISCUSSIONS/CORRESPONDENCE:

- A. **Doug Moore** - (District 1)
B. **Clarissa McGinn** - (District 2)
C. **Michael Nivison** - (District 3)

UNSCHEDULED CITIZEN COMMUNICATIONS: *(Limited to 3 minutes)*
The issues raised during "Unscheduled Citizen Communications" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised.

EXECUTIVE SESSION:

- A. Collective Bargaining
 - 1) Status Update
- B. Pending/Threatened Litigation
 - 1) Fish & Wildlife Service – Biological Opinion, Perk/Grindstone Fuel Reduction Project
 - 2) Amicus Brief
- C. Personnel
 - 1) After Hours Security
- D. Land
 - 1) Aces School
- E. Roads
- F. Detention Center
- G. Contracts
 - 1) Professional Service Agreements

ADJOURNMENT

For Information Only:

The next regularly scheduled Otero County
Commission meeting is Thursday,
June 19, 2008 at 6:00 p.m.