

OTERO COUNTY COMMISSION REGULAR MEETING TUESDAY, MAY 27th, 2003 6:00 P.M.

Commission Chairman: Michael Nivison, Commission District 3 Commission Vice-Chairman: Clarissa D. McGinn, Commission District 2 Commission Member: Doug Moore, Commission District 1

INVOCATION

PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the zia symbol of perfect friendship among united cultures.”

6:00 P.M.

OLD BUSINESS:

PAGE NO.

- *Discussion/Update on Timberon Airport. 1-15
- *Discuss Information on Tire Grinders for the Conv. Ctr. 16-24
- *Discuss Southwest Disposal. 25
- *Discussion/Update on Otero County cell phones. 26-29
- *Discuss policy and procedures regarding the County Clerk minutes on cassette tapes. 30

New Business:

CONSENT AGENDA -

A. Minutes:

- 04/30/03 (worksession) 31-33**
- 04/30/03 (budget hearing) 34-35**
- 05//06/03 (budget worksession) 36-37**
- 05/06/03 (regular meeting) 38-44**

B. BILL LISTS:

- #46 45-46**
- #47 47-48**
- #48 49-50**

Elected Official Reports/Discussions -

1. Assessor
2. **Clerk** - Consider Approval of **Resolution No. 05-27-03/91-34** 51-52
regarding purchase of voting machines for the clerk's office.
3. Probate Judge
4. Treasurer-
5. **Sheriff** - Consider Approval of a Memorandum of Understanding 53-57
regarding Mutual Aid between Dona Ana County and the Otero
County Sheriff Department.

Department Head Reports/Discussions -

- A. **Administration** - Consider Approval of an Agreement between 58-109
Otero County and New Mexico Finance Authority regarding the
Grader Acquisition Project for the Road Dept. (\$387,487.00); and
Approval of **Resolution No. 05-27-03/91-35** regarding purchasing
two (2) road graders.
 - *Consider Approval of **Resolution No. 05-27-03/91-33** regarding 110-111
a budget increase in General Fund (10) for Law Enforcement.
 - *Consider Approval for a Final Request Reimbursement for 112-114
(USDA-NRCS) \$28,487.50.
 - *Consider Approval of a "joint agreement" between the Law 115-117
Enforcement Agencies of Otero County and the County of Otero
regarding the Rifle Range.
 - *Consider Approval of **Resolution No. 05-27-03/91-32** Authorizing 118-146
the Commission to file an application for CDBG funds for the
Comprehensive Master Plan on behalf of the County of Otero.
 - ***Ratify** Approved Application for the 2003/2004 Local DWI 147-152
Distribution Funds for the estimated amount of \$154,868.00.
 - ***Ratify** an Agreement between the State of New Mexico, State 153-159
Agency on Aging and Otero County regarding renewal of contract.
 - *Consider Approval of **Resolution No. 05-27-03/91-36** regarding a 160-162
Standardized Fire Department Numbering System for "All" Fire
Departments in Otero County.
 - *Consider Approval of **Resolution No. 05-27-03/91-37** regarding a 163-164
budget increase in General Fund (10) for Otero County Clerks office.
- B. **Attorney** - Review/Update drought conditions regarding fires & burning
in Otero County.
- C. Convenience Center
- D. Data Processing
- E. Detention
- F. DWI
- G. Fairgrounds

- H. **Indigent Fund** - Monthly report for May 2003; (Also, an item to be discussed in Executive Session). 165-167
- I. Maintenance
- J. **Personnel** - Consider Approval of **New Hires**: Denise Sandenaw (p/t), Sheriff Dept; Nicole Archibeque (p/t), Sheriff Dept; Roberta Reyes (p/t), Sheriff Dept; Dallas Woodward (p/t), Sheriff Dept.; Lamont Robinson (f/t), Detention; **Promotion**: Jack Rathgeber (f/t), -Mapping Tech.-Assessor ofc. 168-174
- K. **Purchasing** - Consider Approval of **RFP #03-017** for Pharmacy services at the Otero County Detention Center. 175-176
- *Consider Approval of **RFP #03-020** for Medical services at the Otero County Detention Center. (\$31,044.00 per year) 177-183
- *Award Sealed **Bid #03-021** for Fire Fighting equipment for Sacramento-Weed, 16 Springs, Dog Canyon, Far South, Upper Cox, and Burro Flats Volunteer Fire Departments. (\$36,097.75 total amount) 184-192
- ***Consider Renewal of the following contracts:** 193-209
- #TS-02-007-Radio Communication - Administration
 - #PS-01-002-BECCO-Buildings & Grounds
 - #PS-01-003-Kenn's Electric-Buildings & Grounds
 - #PS-01-004-Frontier Electric-Buildings & Grounds
 - #TS-02-017-PDS-Equipment Maintenance
 - #TS-00-004-Benchmark Business Solution/Xerox-Detention
 - #TS-00-005-Benchmark Business Solution/Xerox-Indigent
 - #TS-00-006-Benchmark Business Solution/Xerox-Purchasing
 - #IQC-02-003-Servigas-Purchasing/CW
 - #TS-01-005-Benchmark Business Solution/Xerox-Road Shop
 - #IQC-02-010-Mesa Verde Enterprises-Road Shop
 - #TS-01-005-Ritchie Distributing-Road Shop
 - #IQC-02-004-Pro Lube-Sheriff/CW
 - #IQC-02-005-Master Tune-Sheriff/CW
 - #IQC-02-006-Alamo Tire-Sheriff/CW
- L. **Rifle Range-**
- M. **Road -**
- N. **Subdivision Coordinator-**

6:15 P.M.

- LeeAnn Loney - Consider Approval of the Community Health Council Annual Membership. 210-217

"PUBLIC INPUT" - (3 minutes)

The issues raised during "Public Input" shall not be entitled to decision making action by the Otero County Commission at the meeting where they are first raised. Each person speaking shall limit their remarks to three (3) minutes only!!

COMMISSION DISCUSSIONS/CORRESPONDENCE:

A. MICHAEL NIVISON:

B. CLARISSA MCGINN:

C. DOUG MOORE:

EXECUTIVE SESSION:

- A. Collective Bargaining**
- B. Pending/Threatened Litigation**
- C. Personnel Issues**
- D. Land**
- E. Roads**
- F. Detention Center**

For Information Only:

**The next Otero County Commission Meeting is scheduled for
Tuesday, June 17th, 2003 at 6:00 p.m.**