

**COUNTY OF OTERO, NEW MEXICO
 COUNTY COMMISSION REGULAR MEETING AGENDA
 COMMISSION CHAMBERS – Rm#253
 TUESDAY, OCTOBER 19th, 2004 - 6:00 p.m.**

**Commission Chairperson: Clarissa McGinn, Commission District 2
 Commission Vice-Chairman: Doug Moore, Commission District 1
 Commission Member: Michael Nivison, Commission District 3**

INVOCATION

PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the zia symbol of perfect friendship among united cultures.”

UNFINISHED BUSINESS: *(During Public Hearing – 6:30 p.m.)*

***Consider Approving Ordinance No. 04-04 regarding adopting a County Correctional Facility Gross Receipts Tax. (one-eighth of one percent- .125%) Reviewed by: Ruth Hooser/Dan Bryant**

NEW BUSINESS:

CONSENT AGENDA

All items marked “consent agenda” will be approved by a single motion unless removed at the request of a Commissioner, County staff, or a member of the public. Items removed from the Consent Agenda will be heard in the order of the numbered sequence.

A. Approval of Minutes:

- (1) 09/15/04 - worksession
- 09/21/04 - regular meeting

B. Bills Lists:

- (2) #13, #14, #15, #16, #17

C. Indigent:

- (3) Monthly report for September 2004.

D. Personnel:

- (4) Promotion: Jerome Echelbarger – Detention Officer I (p/t to f/t) – *replace Dana Hergenreder*
- “ “ “ Hector Del Villar – Detention Officer I (p/t to f/t) – *replace Tina Brooks*
- “ “ “ Elizabeth Sue Torian – Administration (f/t) – *replace payroll technician*

New Hire: Diana Mirabal – (p/t) Dispatcher - Sheriff’s Dept. – *maintain on-call relief*
 “ “ “ Louann Satathite – (p/t) Dispatcher – Sheriff’s Dept. – *maintain on-call relief*
 “ “ “ Pete Hernandez – (p/t) Detention Officer – Detention – *fill part-time vacancy*
 “ “ “ Josie Sida – (p/t) Detention Officer – Detention – *fill part-time vacancy*
 “ “ “ Peggy Clarke – (p/t) Election Official – County Clerk – *temporary election worker*
 “ “ “ Carole Turowski – (p/t) Election Official – “ “ “ “ “ “ “ “ “
 “ “ “ Bertha Wisdom – (p/t) Election Official – “ “ “ “ “ “ “ “ “
 “ “ “ Nina Fierro – (p/t) Election Official – “ “ “ “ “ “ “ “ “
 “ “ “ Arlene Willard - (p/t) Election Official – “ “ “ “ “ “ “ “ “
 “ “ “ Helen Martin - (p/t) Election Official – “ “ “ “ “ “ “ “ “
 “ “ “ Lina Duran – (p/t) Election Official – “ “ “ “ “ “ “ “ “
 “ “ “ Jean Jamison – (p/t) Election Official - “ “ “ “ “ “ “ “ “
 “ “ “ Tomasa D’Arezzo – (p/t) Election Official - “ “ “ “ “ “ “ “ “
 “ “ “ Beatrice Valle – (p/t) Election Official – “ “ “ “ “ “ “ “ “
 “ “ “ Juanita Carver – (p/t) Election Official - “ “ “ “ “ “ “ “ “
 “ “ “ Lupe M. Salas – (p/t) Election Official - “ “ “ “ “ “ “ “ “
 “ “ “ Jody Arthur – (p/t) Elections Clerk - “ “ “ “ “ “ “ “ “
 “ “ “ Amanda Diaz – (p/t) Elections Clerk - “ “ “ “ “ “ “ “ “
 “ “ “ Mary Tenski – (p/t) Elections Clerk - “ “ “ “ “ “ “ “ “
 “ “ “ Christian Syling – (p/t) Elections Clerk - “ “ “ “ “ “ “ “ “
 “ “ “ Candace Branch – (p/t) Elections Clerk - “ “ “ “ “ “ “ “ “
 “ “ “ Rita Guillet – (p/t) Elections Clerk - “ “ “ “ “ “ “ “ “
 “ “ “ Trenton Oliver – (p/t) Elections Clerk - “ “ “ “ “ “ “ “ “

E. Purchasing:

- (5) Consider Approval of the following contract renewal:
TS-05-006 - Caselle, Inc. – Software support/upgrade for inventory program (in Purchasing)
Reviewed by: Ginger Herndon
- (6) Consider Approval of **Sealed Bid #05-012** regarding a metal building for the Otero County Road Shop in the amount of **\$89,937.00** plus all applicable taxes; awarded to Lancon.
- (7) Consider Approval of **Sealed Bid #05-013** for miscellaneous fire equipment for Oro Vista VFD, total amount (**\$10,675.00**) and Sacramento/Weed VFD, total amount (**\$2,180.00**) and Timberon VFD, total amount (**\$4,564.00**) plus any applicable taxes.

F. Resolutions, Ordinances, and Agreements:

- (8) Consider Approving **Resolution No. 10-19-04/93-11** regarding budget adjustments for Emergency Medical Services (EMS) Fund. *Reviewed by: Ruth Hooser/Donna Brandon*
- (9) Consider Approving **Resolution No. 10-19-04/93-12** regarding an Otero County Safety Incentive Plan for County employees. *Reviewed by: Ruth Hooser/Dan Bryant/Gus Marker*
- (10) Consider Approving **Resolution No. 10-19-04/93-13** regarding a budget increase for the Weed Community Center Grants. *Reviewed by: Ruth Hooser/Donna Brandon*
- (11) Consider Approving **Resolution No. 10-19-04/93-14** regarding a budget decrease for the Road Shop Legislative Grant Fund. *Reviewed by: Ruth Hooser/Donna Brandon*
- (12) Consider Approving **Resolution No. 10-19-04/93-15** urging the New Mexico State Legislature to amend the Local Liquor Excise Tax Act so as to authorize all counties to impose a Local Liquor Excise Tax and/or increase the Statewide Liquor Excise Tax and distribute the increased revenue to counties. *Reviewed by: Ruth Hooser/Dan Bryant/Tony Bransford*

- (13) Consider Approving **Resolution No. 10-19-04/93-16** regarding a budget increase for Alamo West VFD (Fund 6740). *Reviewed by: Ruth Hooser/Donna Brandon*
- (14) Consider Approving **Resolution No. 10-19-04/93-17** regarding changing the designated polling place for Otero County Precinct No.14 (*in Tularosa*) for the November 2, 2004 General Election. *Reviewed by: Dan Bryant/Mary Quintana*
- (15) Consider Approving **Resolution No. 10-19-04/93-19** regarding a budget increase for Oro Vista VFD. *Reviewed by: Ruth Hooser/Donna Brandon*
- (16) Consider Approving **Resolution No. 10-19-04/93-20** regarding a budget increase for Boles Acres VFD. *Reviewed by: Ruth Hooser/Donna Brandon*
- (17) Consider Approving **Resolution No. 10-19-04/93-21** regarding providing for the preservation of Otero County's Natural Resources and the protection of various species. *Reviewed by: Dan Bryant/Michael Nivison*
- (18) Consider Approving **Resolution No. 10-19-04/93-22** regarding a budget increase for Dungan VFD (Fund 6747). *Reviewed by: Ruth Hooser/Donna Brandon*

PUBLIC HEARING:

6:30 p.m.

- (19) *Consider Approving **Ordinance No. 04-04** regarding adopting a County Correctional Facility Gross Receipts Tax. (**one-eighth of one percent- .125%**) *Reviewed by: Ruth Hooser/Dan Bryant/Virginia Blansett*

ELECTED OFFICIALS/DEPARTMENT HEADS

REPORTS/DISCUSSIONS:

- (20) Consider Approving a contract between Dona Ana County and Otero County regarding housing of juvenile prisoners. *Reviewed by: Ruth Hooser/Dan Bryant/Virginia Blansett*
(Administration)
- (21) Consider Approving a prison contract between Otero County Prison Facility in Chaparral, New Mexico and the Ft. Bliss Army Installation in El Paso, Texas regarding confinement services. *Reviewed by: Ruth Hooser/Dan Bryant* **(Administration)**
- (22) Consider Approving a Mutual Aid Agreement, Intergovernmental Agreement and a Lease Agreement between Otero County and the Mescalero Independent Fire District. *Reviewed by: Dan Bryant/Ruth Hooser/Gus Marker*
(Fire Services Coordinator)
- (23) Requesting permission from the Board of County Commissioners to approve a bid for a used bulldozer for the Road Shop. Also, discuss the possibilities of a future auction. *Reviewed by: Ruth Hooser/Bill Lee Parker* **(Road Dept.)**
- (24) Consider **Renewal of an Agreement** for the rental of Aces School Complex for Buggies to Bikes Day Care Center. *Reviewed by: Ruth Hooser/Dan Bryant* **(Administration)**
- (25) Consider Approving a contract for the Otero County Administrator Ruth Hooser. *Reviewed by: Board of County Commissioners/Dan Bryant* **(County Commission)**

COMMISSION DISCUSSIONS/CORRESPONDENCE:

- A. **Doug Moore – (District 1)**
 B. **Clarissa McGinn – (District 2)**
 C. **Michael Nivison - (District 3)**

UNSCHEDULED CITIZEN COMMUNICATIONS: (Limited to 3 minutes)

The issues raised during "Unscheduled Citizen Communications" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. Please contact the Administration Office at 437-7427 to schedule an item on the agenda.

EXECUTIVE SESSION:

- A. Collective Bargaining
- B. Pending/Threatened Litigation
- C. Personnel Issues
- D. Land
- E. Roads
- F. Detention Center

ADJOURNMENT

For Information Only:

The next scheduled Otero County Commission meeting is
Tuesday, November 9th, 2004 at 6:00 p.m.