

<p>OTERO COUNTY COMMISSION REGULAR MEETING MONDAY, DECEMBER 23rd, 9:00 A.M.</p>

<p>Commission Chairman: Richard Zierlein, Commission District 1 Commission Vice-Chairman: Timothy D. McGinn, Commission District 2 Commission Member: Michael Nivison, Commission District 3</p>

INVOCATION

PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the state of New Mexico, the zia symbol of perfect friendship among united cultures.”

CONSENT AGENDA:

PAGE NO.

**A. Minutes:
11/12/02**

1-8

B. BILL LISTS:

- #19**
- #20**
- #21**
- #22**
- #23**
- #24**

9-10

11-12

13-14

15

16-17

18-19

C. PERSONNEL ITEMS:

20-47

New Hire:

- Vacancy - Deputy Sheriff III - Sheriff Dept.
- Vacancies (10) -part-time Detention Officers
- Clarissa McGinn - County Commissioner
- Doug Moore - County Commissioner
- Yvonne Boyle - Probate Judge
- John Blansett - Sheriff

Dale Palkki - County Assessor
 Patricia Garner - P/T Dispatcher-Sheriff Dept.
 Patti Storm - P/T Dispatcher - Sheriff Dept.
 Cruzito Mendez - P/T Dispatcher - Sheriff Dept.
 Michael Frazine - P/T Dispatcher - Sheriff Dept.
 Michelle Schmidt - P/T Dispatcher - Sheriff Dept.

Promotion:

Victor Landin - Detention - (part-time to full-time)
 William Oechsner - (part-time to full-time)
 Billy Anders - Sergeant - Sheriff Dept.
 Ricardo Rodriguez - Sergeant - Sheriff Dept.

Transfer:

John Lee - Deputy Sheriff III - Sheriff Dept.

Status Change:

Herman Prather - DWI Supervision Officer/full-time
 Stephan T. Dutil - GIS Computer Coordinator-Assessor
 Phillip Meadows - Sr. Mapping Technician-Assessor

Term Employment Contract:

Herman Prather - DWI Supervision Officer/full-time

	D. INDIGENT FUND:	48-50
	Monthly Claims Report - 2002	
9:05 A.M.	Mike Pittman - Consider Approval of speed bump culverts for gravel roads with tires from J & J Tires Surplus.	51
9:20 A.M.	Linda Bird/DWI Dept. - Consider Approval of a Policies and Procedures Misdemeanor Compliance Program in Otero County.	52-64
9:30 A.M.	Public Hearing - Consider Approval of Ordinance No. 02-02 regarding enacting an ordinance imposing an excise tax at a rate of one-sixteenth of one percent of the gross receipts of any person engaging in business in the County of Otero, New Mexico.	65-69
10:00 A.M.	Public Hearing - Consider Approval of a Statement of Abandonment and Vacation regarding Lake Drive in La Luz, NM.	70-72
10:15 A.M.	Public Hearing - Consider Approval of a preliminary plat for Northgate Plaza Subdivision.	73-81

INTER-DEPARTMENTAL ITEMS**SHERIFF DEPARTMENT:**

1. Consider Approving donation of lumber to Desert Lakes Golf Course. **82-83**

PURCHASING DEPARTMENT:

1. Consider Approval of a Government Term Rental Agreement to **84-91**
upgrade the mail machine currently on lease.

ADMINISTRATOR'S REPORT:

- A. Consider Approval of an **Agreement No. 15-FY03-ESS**, **92-99**
between Otero County and Elections Systems & Software
regarding maintaining the County Voter Records System ("CVRS").
- B. Consider Approving **Resolution No. 12-23-02/91-17** relating **100-102**
to County Recording Fees; providing for an **Increase in the**
Equipment Recording Fees for the County Clerk's office.
- C. Requesting permission to **buy-back sick leave** from County **103-107**
employees for the fiscal year 2002-2003.
- D. Consider Approval of Elected Officials Salary Increase. **108-110**
- E. Consider Approving **Resolution No. 12-23-02/91-18** regarding **111-112**
Authorizing the County Commission to file an Application for
CDBG funds for the Comprehensive Master Plan for Otero County.
- F. Consider Approving **Resolution No. 12-23-02/91-19** regarding **113-115**
Authorizing and Approving Submission of a completed application
for Financial Assistance and Project Approval to the New Mexico
Finance Authority.
- G. Consider Approval of a Dissemination Agency Agreement and a **116-129**
Continuing Disclosure Undertaking Agreement (CDU) between
Otero County and RBC Dain Rauscher, Inc. regarding municipal bonds.
- H. Consider Approval of a **Traffic Impact Study** regarding the Inter- **130-140**
section of Laborcita Canyon and Cottonwood Canyon in Otero
County, New Mexico.

COMMISSION/DISCUSSIONS CORRESPONDENCE**A. RICHARD L. ZIERLEIN:****B. TIMOTHY D. MCGINN:****C. MICHAEL NIVISON:****EXECUTIVE SESSION**

- A. Collective Bargaining**
- B. Pending/Threatened Litigation**
- C. Personnel Issues**
- D. Land**
- E. Roads**
- F. Detention Center**

For Information Only:

**The next Otero County Commission Meeting is scheduled for
Thursday, January 2nd, 2003 at 9:00 A.M.**