

The Board of County Commissioners, in and for the County of Otero, State of New Mexico, met in a Budget Work Session at the Otero County Courthouse in Alamogordo, County and State aforesaid. Meeting called to order by the Chairman at 1:30 p.m., February 7, 2007; and he announced that reasonable notice for this meeting was given to the Alamogordo Daily News, and to Radio Stations, KPSA, KINN and KYEE.

Present:

Doug Moore	Chairman
Clarissa McGinn	Vice-Chair person
Michael Nivison	Absent
Dr. Martin Moore	County Manager
Ray Backstrom	Assistant County Manager
Lynn Estrada	Deputy Clerk

**DRAFT**

Commissioner Moore called the Budget Work Session to order at 1:30 p.m. and recessed the Budget until the conclusion of the Executive Session in the Work Session. The time being 3:48 p.m. the Chairman reconvened the Budget Work Session.

Donna Brandon, Financial Director, stated that she believed the Board was interested this year in applying for a Budget Award through the Department of Finance, Local Government Division. Budget Awards are given annually for budgets that meet certain criteria. Our budget means something to us, but nothing to the public. The budget criteria is attached. If the Board would like to pursue this award, Ms. Brandon will prepare three budgets this year.

Ms. Brandon established the projected cash balances for the end of this year and revenues for the beginning of next year. Ms. Brandon stated that a new fund was created, called the Capital Improvement Fund. This fund will be like a savings account for future projects. Cash will be transferred into this fund for projects and grants.

Ms. Brandon went thru the recap sheet with the estimated beginning cash balances and projected revenues.

Next time the Board meets in a Budget Session there will be two more columns added. One for expenses categorized with salary, benefits, operating and the other for capital outlay.

Commissioner Moore stated that he will read the material for the Budget Award and will let Ms Brandon know whether to pursue this or not.

There being no further business before the Board the Chairman adjourned the meeting at 4:27 p.m.

APPROVED:

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Doug Moore, Chairman

ATTEST:

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Robyn Silva, County Clerk

Budget Work Session Feb. 7, 2007