



OTERO COUNTY DETENTION CENTER

1958 Business Center Blvd., Alamogordo, NM 88310-8121
Phone: (575) 437-6420 Fax: (575) 443-2946 E-Mail: oterojaile@co.tero.nm.us

VISITOR'S INFORMATION

PLEASE ADDRESS ANY U. S MAIL TO:

**SENDERS: FULL NAME & ADDRESS
(REQUIRED)**

Inmate's Full Name

*P.O. Box 591
Longview, TX 75606*

Only persons listed on the Inmate's Authorization List may visit. The list is completed by the inmate at the time they are processed into the facility.

VISITING DAYS AND HOURS FOR ADULT INMATES: Tuesdays and Saturdays from 8:00 a.m. to 10:30 a.m. and 1:00 p.m. to 3:30 p.m. **You must be signed in before 10:00 a.m. and 2:30 p.m. ABSOLUTELY NO EXCEPTIONS.** Visits on Tuesdays and Saturdays will last for 15 minutes. Inmates are brought out only one (1) time for up to two (2) visitors on each visiting day. Video visitation and text messages are available on NCIC.COM with prior approval. Scheduled video visitation can also be done in Lobby at the kiosk provided. **CELL PHONES ARE NOT PERMITTED IN FACILITY;** If you are caught with a Cell Phone you will be asked to leave the facility and denied visitation for the day. If your name is listed differently on visitation list, but you are married to the Inmate YOU WILL NEED TO PROVIDE A MARRIAGE CERTIFICATE.

You may utilize the Kiosk, in the lobby for credit card or cash deposits; money orders CANNOT be mailed in via the mail but CAN be brought to the front office during Business Hours, M-F from 8:00 a.m. – 5:00 p.m. Property releases will ONLY be processed between the hours of 8:00 a.m. to 4:00 p.m. ID's are required for all transactions. Money orders need to be made out to the inmate and Otero County Detention Center. For example: "First and last name/OCDC". Other options for depositing monies is online at: ACCESSCORRECTIONS.COM (1-866-394-0490.) or by NCIC.COM (800-943-2189). Under normal circumstances, Commissary is ordered on Tuesday and is distributed by Friday. **Money to be used to order commissary must be in before close of business on Monday.**

A parent or legal guardian must accompany children under the age of 18. If the children will be visiting, only one (1) will be allowed inside the visitation room but can be alternated during the visit. All visitors will be required to show a valid photo ID. **If Visitors do not dress appropriately or do not supervise minor children, they will be requested to exit the facility.**

Pre-Approved Packages should be mailed to the Otero County Detention 1958 Business Center Boulevard, Alamogordo, NM 88310 If not approved by the Administrator or his/her designee, the package will be returned to the sender. **As of May 1, 2024, all mail (except for legal mail) will no longer be accepted, ALL mail must go to the address above (P.O. Box 591, Longview TX 75606).** Money orders can NO LONGER be mailed in. If a money order is received, it will be returned to the sender.

Bonding Inmates: For Municipal charges **ALL** bonds **must** go through the Municipal court or the Alamogordo Police Department. For Magistrate charges, bonds must be paid at the court **BEFORE** 3:30 p.m. The Otero County Detention Center can only accept Magistrate **AFTER** 2:30 p.m. and District bonds **AFTER** 3:30 p.m.

**IF YOU HAVE BEEN INCARCERATED WITHIN THE LAST 6 MONTHS
YOU WILL NOT BE PERMITTED TO VISIT**

*****NO EXCEPTION: *****

****IMMEDIATE FAMILY ONLY!!!****
OTERO COUNTY DETENTION CENTER
DRESS CODE FOR VISITORS
EFFECTIVE August 28, 2014

The Visitation Dress Code listed below will be adopted and utilized Effective August 28, 2014. Individuals determined to be inappropriately dressed **WILL NOT BE ALLOWED TO VISIT**. It is recommended to dress conservatively; Determination is at the discretion of the Visitation Officer/Administration. Any alteration to clothing once in the visiting area will be grounds for termination of visit. Please read the following:

- Clothing must fit appropriately (no sagging or bagging allowed)
- Proper undergarments are to be worn
- Dresses, skirts, or shorts must be mid-thigh or longer
- No mini-skirts or similar attire
- No sexually explicit, obscene/offensive language on clothing
- No clothing that resembles inmate attire
- No gang referencing material
- No transparent or see through attire
- No bare midriff or low-cut/revealing neck lines
- No backless tops, tube tops or halter tops
- No skintight clothing

IF YOU DO NOT MEET THE DRESS-CODE STANDARDS, YOU WILL NOT BE ALLOWED TO VISIT.

Otero County Prison Facility: (575) 824-4884

10 McGregor Range Road, Chaparral, NM 88081

Otero County Processing Center (ICE): (575) 824-4143 or (575) 824-0440

26 McGregor Range Road, Chaparral, NM 88081

Hudspeth County Jail (915) 369 – 0087

P.O. Box 39, 525 N. Wilson, Sierra Blanca, TX 79851

Hidalgo County Detention Facility (575) 542-3050

305 Pyramid St., Lordsburg, NM 88045

Inmate's Phone/Tablet System-NCIC (800)-943-2189

Website: WWW.NCIC.COM



OTERO COUNTY DETENTION CENTER

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Attorney Information

Attorney Hours:

Monday-Sunday: 08:00 – 10:30
13:00 – 15:30
18:00 – 20:00

No Inmate Movement/Attorney Visits:

Monday-Sunday: 04:00 – 06:00 (breakfast/count)
11:00 – 13:00 (lunch/count)
16:00 – 18:00 (dinner/count)

During the first **24 hours** of incarceration, attorneys may have access to their clients at any time.

Please be advised that Tuesdays (Saturdays are currently on hold) are public visitation days for family and friends by appointment only. Hours for these visits are: 08:00-11:00 & 13:00-15:30

ALL attorneys are required to sign in at the Master Control window listing clients to be seen. Credentials maybe requested at any time. Identification and Attorney Bar Card will be required to be presented. All attorney visits will be conducted in Visitation C. If other arrangements are required, you will need to contact the Administration Office to see if there are any other available options.

If you are needing to speak with your client via telephone, a message can be taken by the front office to advise your client to contact you. Once the message has been relayed to your client, it is then your client's responsibility to make contact with you. If your client is unable to contact you via collect call/telephone call, a request may be submitted to the facility to verify accessibility/availability of the phone number in question. Due to the facilities physical plant and limited space availability we are unable to accommodate conference calls. The facility does not accept legal documents faxed to or for inmates to be signed and returned. This is a libelous issue. We ask that all legal documents are reviewed by your office prior to mailing or delivering to the Detention Center for your clients/inmates. There have been attempts to introduce contraband through these methods. We appreciate your assistance with these matters.

Cell phones are not allowed in the Lobby, Visitation Rooms, Hearing Room and/or within the secure areas of the facility.

Hearing Room / Video Court Schedules:

***** Times are subject to change per the Courts*****

Municipal Video:

Monday – Thursday: 8:15 – until complete

Magistrate Video:

Monday – Friday: 1:00 – until complete

(Court Video played prior to the start of Court Arraignment)

District Video:

Every Monday: 9:30 – until complete

Hearing Room availability is subject to change due to out-of-county video arraignments or other occurrences, which are not reflected on a specific schedule.

Any questions regarding legal matters, please contact the County Attorney, RB Nichols, at (575)437-7427.

